



DONATIONS ACCEPTANCE POLICY

REVIEWER:	DIRECTOR OF DEVELOPMENT
REVIEW DATE:	AUGUST 2025
NEXT REVIEW DATE:	AUGUST 2026

Framlingham College actively encourages philanthropic support, in line with its charitable status, and views increasing such support as a key element in being able to fulfil its mission. A donation, or gift, is a voluntary transfer of money by an individual or organisation, made with philanthropic intent for the benefit of the institution.

This document sets out the College's policy for the acceptance of donations. It is intended for the College community and for prospective donors and their advisers, providing assurance that all donors are treated equitably. It is not intended to cover gifts and hospitality offered to individual members of the College which are the subject of a separate policy.

The College is mindful of the following Acts of Parliament when it considers accepting gifts and donations.

The UK Bribery Act 2010 that requires the institution to ensure that the receipt of a donation is not related to some inappropriate advantage that be afforded to the donor. The College's will not accept any gifts or donations that might place its reputation at risk of damage and/or that might give rise to unacceptable conflicts of interest.

Other relevant legislation includes the Proceeds of Crime Act 2002, the Terrorism Act 2000 and the Money Laundering Regulations 2007 under which it is an offence to receive, retain or convert money or property known or reasonably suspected to be the product of criminal activity. The College reserves the right to turn down donations that are thought to have been illegally or unethically obtained.

Framlingham Donor Acceptance & Recognition Matrix:

	Donor Due Diligence (before donation received) *	Donation Acceptance	Donor Recognition	Additional Donor Benefits
Friends Gift (Up to £999)	Database Research	Director of Development	Director of Development sends Thank You letter	Invited to annual Donor Drinks reception
Champions Gift (£1,000 - £9,999)	Database Research & World Check	Director of Development	Director of Development sends Thank You letter	As above plus name recorded in future Impact Reports
Patrons Gift (£10,000 - £49,999)	Database Research & World Check	Director of Development, Principal & Bursar	Director of Development sends Thank You letter	As above plus becomes member of 1864 Society
Benefactors Gift (£50,000-£99,999)	Database Research & World Check	Director of Development, Principal & Bursar	Director of Development sends Thank You letter	As above plus Framlingham branded gift from the Principal
Founders Gift (£100,000+)	Database Research & World Check. Additional DD will be undertaken which may include hiring an external third party.	Director of Development, Principal & Bursar > £250,000 Governing Body	Director of Development sends Thank You letter > £250,000 Principal / Chair of Governors sends Thank You letter	As above plus lifelong membership of the Founders Club with an annual dinner. There is also the potential to have naming rights for buildings at Framlingham.
Regular Givers	Database Research & World Check	Director of Development	Director of Development sends Thank You letter	Invited to annual Donor Drinks reception

Legacy Donors	Database Research & World Check (DD might not be possible if the Foundation have not been notified of a bequest)	Dependent on amount (refer to Donor Acceptance Policy)	Solicitors contacted to confirm notification of probate / receipt of funds. If family known to school, then Director of Development, Principal and / or Chair of Governors sends Thank You letter	Membership of the Legacy Society: • Annual Legacy Society lunch • A welcome gift • Free access to school concerts
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*Any potential risk identified during the DD process should be shared immediately with the Bursar and Principal and if required with Chair of Governors.