



## ADMISSIONS POLICY

<b>RESPONSIBILITY</b>	<b>PRINCIPAL &amp; DIRECTOR OF ADMISSIONS</b>
<b>DATE REVIEWED</b>	<b>AUGUST 2024</b>
<b>REVIEW DATE DUE</b>	<b>AUGUST 2025</b>

### General

Framlingham College is a co-educational independent boarding and day school for pupils from 3 to 18. Our purpose is to develop in each child the knowledge and skills they need to thrive as global citizens in their adult world. With our ambitious learning culture, a focus on the individual and a breadth and blend of opportunities, we help every child to discover and develop their talents to create their own story. Our pupils are at the heart of the College. Surrounding every pupil is the support of their Tutor, Housemistress or Master, their teachers, the Chaplain, and their peer mentors getting to know them and what makes them tick. Our size, structure and ethos mean that our entire focus is on understanding, guiding and inspiring each child individually so they can find their own voice, self-belief and aspiration and discover their own talents. Framlingham College is a community with a strong sense of place. Our location in the heart of rural Suffolk creates a special atmosphere – of freedom and rootedness, of space to think and room to grow. And from here, our horizons are global. We are a diverse community with young people from many countries and cultures. Our innately entrepreneurial spirit helps us to embrace the opportunities of our fast-changing world and prepare our pupils to take their place in a global society.

We recognise that there must be a base line level of ability in order to access our forward thinking, aspirational curriculum. That said, we are interested in the potential within each child: we want to know how they think, what they are curious about, what they are reading and who they want to become. We encourage applications from young people with intellectual curiosity, a spirit of enquiry and a readiness to embrace opportunity. We believe that breadth of opportunity is essential to inspire and motivate young people. A rich diversity of activities beyond the confines of the curriculum encourages enthusiasm, builds self-confidence and uncovers hidden talents, developing strengths which then impact on all aspects of a pupil's development.

### Visits

Deciding on a school is an important step and a personal visit is invaluable. We hold a number of Open Mornings throughout the year which are advertised on our website. We also strongly encourage all prospective parents and pupils to visit for a personal tour at a mutually convenient time. We can also begin by meeting parents on Teams if this is more convenient although we would always encourage parents to visit in person in order to really know what a

Framlingham College education is all about.

## **Prep School Entry procedure**

### **Pre-Prep Department**

There are no entry tests at this level. Children are invited into the pre-prep for a period of observation and assessment lasting between a half and a full day. Most recent school reports are also requested.

### **Lower Prep (Years 3-6)**

Children are invited in for a period of observation and assessment of between a morning and a full day. Children will have a buddy whose role is to look after and reassure the child as they get to know the school. During that time there is a short academic assessment and the Head, Mr Roche will meet with the child. School reports and general school records are also requested.

### **Upper Prep (Years 7-8)**

Applications are welcomed throughout the year, with our main point of entry being Year 7. For entry into Year 7, Year 6 pupils sit tests in Mathematics and English. Children are invited in for a period of observation and assessment of between a morning and a full day and are assigned a pupil as a buddy whose role is to look after and reassure the child as they get to know the school. School reports and general school records are also requested. The Head, Mr Roche, will meet with the child.

## **Senior School Entry Procedure**

### **Entry at Age 13 (Year 9)**

Applicants are assessed through an interview with Mrs North, Principal, followed by assessments in English and Mathematics and a reference from their current school.

### **Entry at Age 16 (Sixth Form)**

We have a significant post-GCSE entry into the Sixth Form and places are offered on the basis of an interview, a reference from the candidate's current school and a copy of their most recent school report. All offers are conditional upon 6 passes at Grade 5 or above at GCSE/IGCSE or the equivalent. We will, however, look at every child's case individually since we are interested in their spirit of enquiry, a readiness to embrace opportunity and the potential within a pupil. Their contribution to the co-curricular life of their current school will also be considered.

### **Entry at other ages**

We welcome entry at any age should there be places available. Assessment will be through entry examination or based on predicted grades at GCSE or equivalent. A school report and a reference will be requested at the time of registration and the pupil's contribution to the co-curricular life of their current school will also be considered.

### **International Applicants**

We are a forward-thinking school with a global perspective on life. Therefore, we welcome applications from international pupils to join our vibrant and diverse community. Places are offered based on an interview (in person or on Teams), their most recent school report and their level of English. Applicants sit on-line tests in English and Maths.

### **Visas (Non EEA)**

Framlingham College is registered with the UK Border Agency under Tier 4, allowing us to sponsor non EEA pupils for a period of study in the UK. Our sponsorship number is 2KA5VB679. International applicants must submit a copy of their passport at the time of registration to enable us to check their right to study in the UK.

We work with Holmes and Partners LTD who manage the visa application process on the School's behalf. A CAS will be issued to applicants only after a place has been formally accepted, the School contract signed, and the first term's school fees paid.

### **Visas (EU 6 months +)**

Framlingham College is registered with the UK Border Agency under Tier 4, allowing us to sponsor EU pupils for a period of study in the UK. Our sponsorship number is 2KA5VB679. European applicants must submit a copy of their passport at the time of registration to enable us to check their right to study in the UK.

We work with Holmes and Partners LTD who manage the visa application process on the School's behalf. A CAS will be issued to applicants only after a place has been formally accepted, the School contract signed and the required deposit paid.

### **Acceptance Procedure**

1. If successful, parents will receive an offer of a place (or conditional offer for 16+) for their child.
2. They will be asked to complete an acceptance form and pay the relevant deposit.
3. The College reserves the right only to offer places to those pupils who we believe will benefit from a Framlingham College education.

### **Equality**

Our aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for their adult world. Limited Bursarial funds are available to extend Scholarships and to enable as many as possible who meet the College's admission criteria to attend the school.

We do not discriminate through race, ethnicity, religion, sexual orientation or social background. We will discuss with parents any particular needs that their child may have and make reasonable adjustments accordingly.

**Learning Support**

Learning support is available, providing the specific needs of the child can be managed within the school's normal provision. We welcome pupils with physical disabilities provided that our site can accommodate them. However, we advise parents of children with special educational needs or physical disabilities to discuss their child's requirements with us in advance so that adequate provision can be made prior to visits, interviews and any necessary entrance exam or assessment.

Parents should complete the school's SEN form and provide a copy of an Educational Psychologist's report or a medical report to support their request, for example for extra time or other special arrangements.

**Scholarships & Bursaries**

Scholarships are awarded each year. In cases of financial need all Scholarships may be supported by a means-tested bursary, the level of which is reviewed annually. Full details of all scholarships and bursaries can be found on our website.