



## **Framlingham College Senior School Boarding Additional Terms and Conditions**

- (1) These additional terms and conditions for boarding at Framlingham College Senior School should be read in conjunction with the full terms and conditions contained in the Parent Contract
- (2) Framlingham College Senior School is pleased to offer a variety of boarding opportunities to students, however it must be borne in mind that it is principally a boarding school and hence full boarders will take preference over flexi and occasional boarders, and these latter two options will only be available at the Colleges discretion and where space permits.
- (3) Full Boarding
  - (a) Students board throughout the term (they may choose to go home on Saturday/Sunday).
  - (b) The charge for this service is based on an annual rate, payable in advance in three equal instalments for parental convenience.
  - (c) Where a student commences mid-year a pro-rata charge will be made for the remainder of the year.
  - (d) The College assumes for budgeting and planning purposes that any Full boarding arrangement will continue indefinitely, unless otherwise agreed in advance with the Head.
  - (e) Any request to change from Full Boarding to Flexi or Day status must be in writing to the Head with one term's notice. In the absence of such notice, but where a request to change is accepted, a term's fee in lieu will be charged.
  - (f) It is important that students in Years 11 and 13 examination years do not disrupt their study routines. Full boarding, academic and co-curricular facilities remain available throughout examination periods and students are strongly advised to use these facilities. Requests to change status from Full to Flexi or Day during these years will therefore not normally be accepted.
- (4) Flexi Boarding
  - (a) Flexi boarding refers to students who board for 3 or 4 nights per week on a regular basis.
  - (b) The nights are the same each week and are agreed in advance prior to the start of each term.
  - (c) The charge for this service is based on an annual rate, payable in advance in three equal instalments for parental convenience.
  - (d) Changes to the specified pattern are not normally possible mid-term.
  - (e) The actual number of nights available to stay may differ depending on the day of the week and will also vary by term and each year. No adjustment to fees charged will be made on this basis.
  - (f) Where a student commences mid-year a pro-rata charge will be made for the remainder of the year.
  - (g) An individual bed is reserved in a specific room, which restricts our flexibility to offer full boarding spaces. Therefore the availability of flexi boarding is subject to demand from full boarders and any arrangement is only guaranteed on a term by term basis, with one terms notice required from parents or the College to change status to Full Boarding or Day status in years 9, 10 and 12.
  - (h) Any request to change status must be in writing to the Head with one term's notice. In the absence of such notice, but where a request to change is accepted, a term's fee in lieu will be charged.

- (i) It is important that students in Years 11 and 13 examination years do not disrupt their study routines. Full boarding, academic and co-curricular facilities remain available throughout examination periods and students are strongly advised to use these facilities. Requests to change status from Flexi Boarding to Day during these years will therefore not normally be accepted. In return, the College will undertake not to withdraw Flexi boarding beds mid-year 11 or 13.

(5) Occasional Boarding

- (a) If there are any spare beds then students may be able to board on an occasional basis.
- (b) This means any irregular pattern of nights.
- (c) Nights are charged at a set rate per actual night booked, in arrears at the end of each term.
- (d) The availability of such beds is never guaranteed. As each night is booked individually there is no long term notice period.
- (e) Bookings may only be made for up to two weeks in advance.
- (f) Cancellations less than 48 hours prior to the 6pm occasional night starting will be charged the full cost of the night.

(6) Tea and Prep

- (a) A charge applies for students remaining after 6pm each night. This charge covers the cost of meals as well as access to facilities and supervision.

(7) Absence

- (a) No credits or refunds are made where a student does not occupy their allocated bed on any particular night or set of nights, for whatever reason.