

Framlingham College Safeguarding Policy

Remote Learning Safeguarding Annex

(April 2020 / Covid 19 Coronavirus)

This document has been written in accordance with information provided by:

The Government: <https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers>

Suffolk Safeguarding Partnership: <https://www.suffolkscb.org.uk/news/safeguarding-children-during-the-coronavirus-outbreak/>

NSPCC: <https://www.nspcc.org.uk/keeping-children-safe/reporting-abuse/coronavirus-abuse-neglect-vulnerable-children/>

The Children's Commissioner: <https://www.childrenscommissioner.gov.uk/coronavirus/>

1. Safeguarding Principles during Covid 19 / Remote Learning Period

It remains vital that our school community continues to be a safe place for children, especially during these unprecedented times. The [College safeguarding policy](#) and [Keeping Children Safe in Education 2019](#) as well as the principles of data protection and confidentiality still apply.

All staff should adhere to these important safeguarding principles set out below:

- (i) The best interests of the child should continue to come first.
- (ii) Staff should continue to act immediately should they have any safeguarding concerns.
- (iii) Unsuitable people should not be allowed access to pupils.
- (iv) Pupil online safety is paramount.
- (v) *Safeguarding is everyone's responsibility.*

Other guidance can be found in the School's "Remote Learning Policy" (on Firefly) and [ICT & Internet Usage for pupils and staff policy](#).

2. Reporting Concerns

If any member of the Framlingham College Community have a concern about a pupil, they are reminded of the need to report any concern immediately and without delay.

They can do this in two ways:

- (1) Report on My Concern (access through firefly or app)
- (2) Contact the DSL directly (details below)

Senior School

Name	Email	Telephone
Mr Tom Caston (DSL)	tpcaston@framlinghamcollege.co.uk	07584 908660
Dr Ruth Noble (DDSL)	RNoble@framlinghamcollege.co.uk	07919 392622
Mr Jon Slay (DDSL)	jslay@framlinghamcollege.co.uk	07979 737675

Prep School

Name	Email	Telephone
Mr Ed Marland (DSL)	emarland@framlinghamcollege.co.uk	07989587780
Mrs Jo Coventry-King (DDSL)	JCoventry-King@framlinghamcollege.co.uk	07748901272
Mr James Loveridge (DDSL Junior Prep)	jmloveridge@framlinghamcollege.co.uk	07796148117
Mrs Minty Long (DDSL Pre-Prep)	along@framlinghamcollege.co.uk	07590545516
Mrs Ruth Steggles (DDSL Early Years)	rsteggles@framlinghamcollege.co.uk	07772052667

While the school site is closed, all DSLs will be contactable at home or on their mobile telephone. All usual safeguarding and child protection procedures can be co-ordinated online and off-site. Staff should also continue to make contact with the DSLs in order to talk through any concerns / worries they might have.

If staff have concerns about a member of staff or volunteer who may pose a safeguarding risk to children, they should contact the Principal or prep school Head without delay. If the concern is about the principal or a senior member of staff, staff can contact the Chair of Governors, Mr Bill Rimmer.

Mrs Louise North	principal@framlinghamcollege.co.uk	01728 727205
Mr Matt King	mking@framlinghamcollege.co.uk	07976936064
Mr Bill Rimmer	rimmerchurchfarm@yahoo.co.uk	

If you have an immediate concern you can also contact Customer First directly: 0808 800 4005 Email: customer.first@suffolk.gov.uk

In an emergency, telephone 999.

Child Exploitation and Online Protection Agency: www.ceop.police.uk

3. Vulnerable Children & Ongoing Pupil Concerns

[Vulnerable Children](#) include those who have a social worker and those children and young people (up to the age of 25) with education, health and care (EHC) plans.

Other ongoing pupil concerns are listed as part of the Early Help processes in school. Pupils who are not officially classified as a 'vulnerable child,' but where worries or concerns have been raised will be placed on the (RAG rated) Early Help concerns list for monitoring and supporting by the DSL team.

Government guidance on [mental health](#) and behaviour in schools explains how mental health issues may impact a young person's behaviour. We continue to offer additional support (counselling, mentoring, medical supervision) but these will be delivered online or over the telephone.

4. Peer on Peer Abuse

Staff and members of the school community should remain vigilant to possibilities of peer on peer abuse. They should be aware that this can occur between siblings or online and report any concerns as per the safeguarding policy. Further details can be found [here](#).

5. Attendance Monitoring & Children Missing Education

As the school is closed, the school will complete the register as recommended in this [government guidance](#) and report to the DfE at the end of this period of closure.

6. Children and Online Safety Away from School

It is important that all staff who interact with children, continue to look out for signs a child may be at risk and respond as per the school's child protection policy.

The following should be considered when teaching and learning online and working from home.

Staff should:

- work, and be seen to work, in an open and transparent way at all times;
- maintain standards of behaviour as per the school code of conduct;
- dress in an appropriate, professional manner;
- not seek to communicate/make contact or respond to contact with pupils outside of the purposes of their work;
- follow Framlingham College's acceptable use policy and online safety guidance;
- not discuss or share data relating to children/ parents / carers in staff social media groups;
- ensure confidential material is not viewed or accessed by other members of the household;
- be mindful that confidential conversations cannot be overheard by other members of the household;
- consider where a recording or live lesson is taking place. Teachers and pupils should be in a neutral environment and nothing personal or inappropriate should be seen or heard in the background;
- only use school accounts to communicate with students. Do not use personal accounts;
- inform students that lessons are being recorded as per the remote learning policy.
- inform the DSL of any one-to-one meetings online and permission must be sought from parents in advance.

Finally, pupils are likely to spend more time online during this lockdown period and afterwards due to continued social distancing. Staff, particularly tutors and HMs, should remind pupils of both the benefits and risks of the online world and give them opportunities to ask questions and talk about anything that worries them. (Tutor time is an excellent time to do this).

Staff should also remind pupils that should they encounter any harmful or inappropriate content or have any worries, they should report this immediately to their form teacher or another trusted adult. All staff should pass any concerns immediately on to the DSL team.

Pupils should also be made aware of age appropriate practical support from:

- [Childline](#) - for support;
- [UK Safer Internet Centre](#) - to report and remove harmful online content;
- [CEOP](#) - for advice on making a report about online abuse.

Support for parents and carers to keep their children safe online (and recommended by the Department for Education) includes:

- [Internet matters](#) - for support for parents and carers to keep their children safe online
- [London Grid for Learning](#) - for support for parents and carers to keep their children safe online
- [Net-aware](#) - for support for parents and carers from the NSPCC
- [Parent info](#) - for support for parents and carers to keep their children safe online
- [Thinkuknow](#) - for advice from the National Crime Agency to stay safe online
- [UK Safer Internet Centre](#) - advice for parents and carers

Also see document: The College ***Remote Learning Policy***.

Department for Education Coronavirus helpline is available for staff, parents, carers and pupils to contact if needed: Email DfE.coronavirushelpline@education.gov.uk

Tel: 08000468687 (Mon – Fri 8-6 or Sat - Sun 10-4)

7. Children of Critical Workers

The school is able to offer care for pupils of [key workers](#) where necessary. Parents should contact the school in advance to request this service so that the school can plan accordingly. It is important to note that every child who can be safely cared for at home should be in order to limit the spread of Covid 19. When caring for children of critical workers, the safety of both children and staff is paramount and the school will follow the government guidelines on [social distancing in education](#).