



Framlingham College Senior School Stage Two Opening Plan

September 2020

Issued: Wednesday 26 August 2020

This document is our Stage Two Opening Plan for September 2020.

1. Sunday 6th and Monday 7th September 2020

- New pupils will have received the details for new pupil induction on Sunday 6th September and returning boarders will have received details from their Housemaster/Housemistress with return timings.
- On Monday 7th September, we will be running a whole school Induction day to allow the pupils an opportunity to get back into the swing of things. The Induction day will include, House Meetings, Tutor Time, Year Group Meetings, IT inductions, Chapel and a Year Group Team Building Competition at the end of the day. We will also use this time to remind the pupils of the COVID 19 plan and the restrictions that are in place. The normal timetable will start on Tuesday 8th September.

2. Drop Off

- We ask that parents drop the pupils in the following areas please:
 - **Moreau** – Sports Hall Car Park.
 - **Pembroke** – Pembroke Car park.
 - **Victoria** – Front of School (Tree).
 - **Stradbroke** – Front of School (Tree). Boys must enter using the West Door.
 - **Rendlesham** – Front of School (Statue). Boys must enter using the Front Door.
 - **Kerrison** – Kerrison Car Park.
 - **Garrett** – Sports Hall Car Park.

Please can we ask that parents depart promptly and that pupils head straight into House.

3. Registration

Registration will take place daily from 07:00 – 08:15. Boarders will be registered as they leave for breakfast in the morning and will have their temperatures taken.

We ask that Day Pupils are in no later than 08:10 every morning.

On arrival they will have their temperature taken prior to entering the House. If you are later than 08:15, pupils should go to Reception, where they will be registered, and their temperature will be taken.

4. Transport

As mentioned in the Stage One Opening Plan, the school bus route will run as normal. Pupils must adhere to the safety measures that will be in place. Please contact travel@framlinghamcollege.co.uk to book your seat.

5. Lessons

Our aim is that lessons will continue in as normal a manner as possible. Classrooms have been set up in line with Government recommendations to limit the chances of infection. Where possible, tables will be arranged so the pupils are facing forward and there is space at the front of the class for the member of staff. Rooms will be more regularly cleaned and each one will have its own sanitisation equipment.

Government guidance allows the different groups to pass in corridors in between lessons but contact must be minimal. However, pupils will be instructed not to stop and loiter in corridors and signage will be in place to remind them. Corridors will operate on a two-way flow, single-file system where pupils will, 'keep to the left'.

6. Support for pupils unable to attend school

The College is committed to ensuring that pupils who are not able to attend school will be well supported. At the same time staff will be teaching full time so this extra provision will be managed carefully. Staff will set up their rooms so that pupils can hear their lessons and see either the class interactive whiteboard or teaching notes. If needed, lessons will be recorded for pupils who are ill or in very different time zones. Wherever possible pupils are encouraged to join the lesson live via Teams. Prep will continue to be set using Firefly, and resources will be provided via Firefly, Teams or OneNote. Teachers will support the pupils not able to attend the lesson via Teams or email.

7. Break times

Pupils will return to House during their break times. We will have a daily Year Group rotation for the use of Paul's Court to allow the pupils to use the Café in first break.

8. Sport

When we resume in September, we will be operating as follows:

- **Boys** – the major sports will be Cricket and Rugby. We are organising Cricket fixtures currently, pending the expected announcement from England Rugby on 1st September 2020 regarding a return to fixtures. The boys will have their week split between the two sports.

We will be playing Cricket in PE tops and tracksuit bottoms so the purchasing of whites/ cricket clothing can wait until the Summer Term.

- **Girls** – Hockey will be the major sport as normal, although competitions that we are involved in may well be delayed.

All of our sporting provision will take place in Year Groups until further notice. We envisage that local fixtures could start on **Saturday 19th September**. We will review the situation on a weekly basis and keep you fully informed.

We have moved the Titan Mouthguard Fitting Day back to **Tuesday 13th October 2020**. However, you are able to choose a Video Fitting in advance of this date if required. Follow this link: <https://framlinghamcollegeseniormouthguards.paperform.co>.

Please do not hesitate to contact Nick Gandy, if you have any further queries - ngandy@framlinghamcollege.co.uk.

9. Activities and Societies

As per the Stage One Opening Plan, activities and societies will continue as normal but with Year Group restrictions.

10. Catering

The school catering will be back in full operation for the new term. Breakfast, Lunch and Supper will be staggered in Year Groups and we will be using two Dining Areas for most meals (Dining Hall and Annexe) and the Café on occasions for Year Groups.

All the timings for meals have been adjusted to allow greater time to move the different groups through the dining room and to allow the room to be cleaned between each group.

11. Pick-up

Please can pupils be collected from the same drop off points as above (see point 2).

12. Boarding

Boarding will commence as normal with pupils being in a House Group as well as a Year Group. You will receive specific House related information about the return to school from your Housemaster/mistress. There will be enhanced cleaning in Houses. We will do what is practically possible to keep Year Groups in similar areas and ensure that the Common Room areas are not used at the same time by all in the House. For example, whole House Meetings will not take place in Houses, but in the HPT or Fowler Pavilion.

13. Prevention of Infection

Staff and pupils must:

- Clean hands thoroughly and more often than usual. Hand sanitisers and additional hand washing facilities have been added across the site, with posters reminding us of the correct procedure.
- Any personal supplies of hand sanitiser must be alcohol based.
- Follow good respiratory hygiene – “catch it, bin it, kill it”. Tissues and bins for safe disposal will be in every classroom. Pupils are also encouraged to bring their own tissues. Posters around school will act as reminders.
- Be aware of, and maintain social distance on arrival, throughout the day and on departure.

Staff and pupils may:

- Wear face masks and/or shields, taking care to dispose of them or store them safely.

Please refer to the Stage One Opening Plan for more details of the hygiene measures we have put in place. The Stage One plan can be found on our website: framlinghamcollege.co.uk/coronavirus.

14. Risk Assessment

This will be available on the website from Monday 31st August.

15. Temporary Covid-19 Daily Routine

Please see next page.



FRAMLINGHAM COLLEGE SENIOR SCHOOL • TEMPORARY COVID-19 DAILY ROUTINE • 2020/21

Please note this routine could be subject to change at any time.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Registration 07.00 - 08.15	Registration 07.00 - 08.15	Registration 07.00 - 08.15	Registration 07.00 - 08.15	Registration 07.00 - 08.15	Registration 07.00 - 08.15	Registration 07.00 - 08.15
Year 9 - 11 House Assembly / Sixth Form Tutor Period 08.30 - 08.55	Chapel / Year Group Assemblies on rotation 08.30 - 08.55	Year 9 - 11 Tutor Period / Sixth Form House Assembly 08.30 - 08.55	Tutor Period 08.15 - 08.55	Chapel / Year Group Assemblies on rotation 08.30 - 08.55		
Period 1 08.55 - 09.40						Period 1 08.30 - 09.15
Period 2 09.40 - 10.25						Period 2 09.15 - 10.00
10.25 - 10.55	B R E A K					B R E A K 10.00 - 10.30
Period 3 10.55 - 11.40						Period 3 10.30 - 11.15
Period 4 11.40 - 12.25						Period 4 11.15 - 12.00
12.25 - 13.40	L U N C H					L U N C H 12.00 - 13.15
Period 5 13.40 - 14.25				<i>Year 11 & Sixth Form in Games Kit</i>		GAMES From 13.15
Period 6 14.25 - 15.10	Year 9 & 10 GAMES 14.40 - 16.10	Year 9 & 10 GAMES 14.40 - 16.10		YEAR 11 & SIXTH FORM GAMES 14.40 - 16.10		
Period 7 15.10 - 15.55	Year 9 & 10 GAMES 14.40 - 16.10	Year 9 & 10 GAMES 14.40 - 16.10		YEAR 11 & SIXTH FORM GAMES 14.40 - 16.10		
15.55 - 16.10	B R E A K					
Period 8 16.10 - 16.50	Year 9 Activity Carousel 1 Years 10 & 11 Activity Carousels Sixth Form Activity Options	Year 9 & 10: Town Leave/Dept. Hubs/Supervised Study Year 9 & 10 Detention Year 11 - 13 Games Activity	Volunteering / CCF Years 9 - 11 (compulsory) Sixth Form (optional)	Years 11-13: Town Leave/Dept Hubs/Supervised Study Year 11 & Sixth Form Detention Year 9 and 10 Games Activity	MUSIC PRIORITY	Year 9 Activity Carousel 2 Years 10 - 13 Activity Options
Period 9 16.50 - 17.30						
Period 10 17.30 - 18.15	Individual Pursuits / Prep / Other Activities					
18.00 - 19.00	S U P P E R					
19.00 - 21.00	P R E P					



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