

# COVID-19: FCEL Sports Coaching Risk Assessment

**SCHOOL NAME: FRAMLINGHAM COLLEGE**

**DATE: 5<sup>TH</sup> JUNE 2020**

## **Purpose of this document:**

This COVID19: Risk Assessment document sets out the decisions taken and measures put in place to prepare for the return of FCEL Hockey and Tennis Sports Coaching at Framlingham College.

Existing policies and guidance continue to apply alongside the actions within this document, including but not limited to:

- Health and Safety Policy
- First Aid Policy
- Child Protection Policy
- DFE Guidance relating to COVID19
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- The Health Protection (Notification) Regulations 2010
- Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities'

## **Risk Assessment/ Action Plan Sections:**

<i>Preparation of Premises</i> .....	<b>2</b>
<i>Cleaning Regime</i> .....	<b>2</b>
<i>Staffing</i> .....	<b>33</b>
<i>Group Sizes</i> .....	<b>3</b>
<i>Social Distancing</i> .....	<b>4</b>
<i>Equipment</i> .....	<b>5</b>
<i>First Aid</i> .....	<b>5</b>

**Security**.....6

**Communication**.....7

**Insurance**.....7

Theme	Control Measures	Risk to Implementation	Risk Level Pre-Action	Action Required / Decision Made	Action Completed Date	Risk Level Post-Action
<b>Preparation of Premises.</b>	Consideration given to the letting of facilities and premises.	<i>Facilities to be let and reassembled with sufficient time for cleaning in between.</i>	<i>M</i>	<i>Lettings permitted between 1000-1900 hours Monday to Friday. Hockey to be played on Inskips Pitch and tennis to be played on Moreau Courts only. Toilets in Fowler Pavilion to be used. No other access to FC permitted.</i>	<i>05/06/20</i>	<i>L</i>

<b>Cleaning Regime</b>	Enhanced cleaning regime is in place in line with <u>COVID19: Cleaning in non healthcare settings guidance.</u>	<i>Additional risk of infection in communal environment.</i>	<i>L</i>	<i>FC Domestic staff to carry out thorough clean of Fowler Pavilion prior to staff and players attending.</i>	<i>Clean before 08/05/20</i>	<i>L</i>
			<i>M</i>			<i>M</i>

				<i>Deputy Domestic Manager will direct cleaning regime for toilet facilities particularly door handles, locks and toilet flush.</i>	<i>Enhanced cleaning regime from 08/06/20</i>	
	Adequate cleaning supplies in place.	<i>No hand sanitiser for visitors.</i>	<i>M</i>	<i>Hand sanitiser available at pitch side and at Fowler Pavilion entrances.</i>	<i>08/05/20</i>	<i>L</i>
	Sufficient time is available for the enhanced cleaning regime to take place.		<i>M</i>	<i>Coaching will not take place before 10.00am to allow sufficient cleaning to be undertaken.</i>	<i>08/06/20</i>	<i>L</i>
			<i>M</i>	<i>Toilets to be formally cleaned prior to start of day and end of each day. Domestic staff will monitor and give lighter disinfectant wiping and cleaning in between formal cleans.</i>	<i>08/06/20</i>	<i>L</i>
<b>Staffing</b>	Adequate staffing numbers required for those children booked to attend.		<i>H</i>	<i>All coaching staff and player ratios managed by Head Coach in accordance with relevant sports bodies.</i>	<i>08/06/20</i>	<i>M</i>
<b>Group Sizes</b>	Player numbers to be kept at or lower than the Sport England recommended number.		<i>M</i>	<i>Number of players managed by Head Coach. Currently 5 per session plus Coach (Tennis) and 6 per session plus coaches (Hockey).</i>	<i>08/06/20</i>	<i>L</i>

<b>Social Distancing</b>	Arrangements for social distancing in place to consider:					
	<ul style="list-style-type: none"> <li>• Access to site</li> </ul>		<i>M</i>	<i>All coaching traffic will arrive at the Dennington Road gate and park in the Inskips car park. Plenty of space to meet social distancing parking.</i>	<i>08/05/20</i>	<i>L</i>
	<ul style="list-style-type: none"> <li>• Staggered drop off/pick up times and locations (if possible)</li> </ul>		<i>M</i>	<i>Staggered drop off and collection times in place due to numbers of players permitted to play.</i>		<i>L</i>
	<ul style="list-style-type: none"> <li>• Access to pitch and courts</li> </ul>		<i>M</i>	<i>Clearly signed one-way pedestrian system in place for access to pitch and courts and return to car park.</i>		<i>L</i>
	<ul style="list-style-type: none"> <li>• Spectator Area</li> </ul>		<i>M</i>	<i>Court and pitch gates to remain open to avoid touching.</i>		<i>L</i>
	<ul style="list-style-type: none"> <li>• Toilet arrangements</li> </ul>		<i>M</i>	<i>Defined spectator areas roped off to meet social distancing requirements.</i>		<i>M</i>
	Information shared with parents regarding children travelling to coaching session.		<i>L</i>	<i>Clearly signed access to toilets for children and adults in Fowler Pavilion.</i>		<i>L</i>
			<i>L</i>	<i>All children brought to site in parents' cars.</i>	<i>08/06/20</i>	<i>L</i>

	Approach to avoiding children and parents breaching social distancing is in place.		<i>M</i>	<i>Clear directional and COVID-19 signage in place to remind players and parents of their responsibility.</i>	<i>08/06/20</i>	<i>L</i>
	Approach to potential breaches of social distancing.		<i>M</i>	<i>Handwashing and cleaning (as required). Communicate with parents.</i>	<i>08/06/20</i>	<i>L</i>
	Social distancing plans communicated with parents, including approach to breaches.		<i>M</i>	<i>Risk Assessment and I information sent to parents ahead of coaching session and uploaded on FC website.</i>	<i>08/06/20</i>	<i>L</i>

<b>Equipment</b>	Use of personal equipment facilities		<i>H</i>	<i>All players to provide own sports equipment. Allocation of balls to be in accordance with sports bodies direction. Any shared equipment to wiped and cleaned with detergent as issued to coaches and kept on court or pitchside.</i>	<i>08/06/20</i>	<i>M</i>
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<b>First Aid</b>	Provision and administering of First Aid.	<i>Staff not first aid trained.</i>	<i>M</i>	<i>All coaching staff are First Aid qualified.</i>		<i>M</i>
			<i>M</i>			<i>L</i>

		<i>Risk of injury during play</i>	<i>L</i>	<i>First Aid boxes available on pitch or court and in Fowler Pavilion.</i>		<i>L</i>
		<i>Safety of Staff administering First Aid.</i>	<i>M</i>	<i>Due to 1-2-1 nature of training very low risk of injury.</i>  <i>First Aid PPE located in Fowler Pavilion.</i>		<i>L</i>
<b>Security</b>	Ensure that facilities are not contaminated by Third Party	<i>Foot paths crossing grounds close by.</i>	<i>M</i>	<i>Facilities opened each morning by FC staff and closed by Coaching Staff. All are secured at close of play and cleaned on opening so risk of contamination by third party low.</i>	<i>08/06/20</i>	<i>L</i>

<b>Communication</b>	Relevant information on COVID-19 measures shared with parents prior to undertaking coaching		<i>M</i>	<i>Individual communication takes place with each parents and player ahead of coaching.</i>	<i>05/06/20</i>	<i>L</i>
	Players aware of COVID-19 restrictions to normal play		<i>L</i>	<i>Induction training prior to each coaching session.</i>		<i>L</i>
	Potential conflict of interest between school and FCEL		<i>H</i>	<i>Coaching staff fully briefed on the importance of maintaining clear difference distance between FC and FCEL due to furloughed staff</i>		<i>M</i>

			<i>M</i>	<i>and Government direction on phased re-opening of schools.</i>  <i>Specific information to be included on FC website.</i>		<i>L</i>
<b>Insurance</b>	Variation in coaching under COVID-19 restrictions	<i>Lack of insurance cover to reflect current circumstances</i>	<i>H</i>	<i>FCEL cover in place to reflect letting of facilities during COVID-19 restrictions.</i>	<i>08/06/20</i>	<i>L</i>
			<i>H</i>	<i>Head coaches also have revised insurance cover in place in accordance with their relevant sports bodies.</i>		<i>L</i>